

# School Guidance for the Adult classes and the Private lessons

Issued: June 19, 2020

## General guidance for the Adult classes and the Private lessons

### [1] Instructions for lessons

- <a> Please wear a tennis wear, tennis shoes (the clay court use is appreciated.). A tennis racket for rent by YITC is available. Please ask the coach about the rental racket.
- <b> Two courts, # 3 court and # 4 court are used for lessons. In case of rain or bad court conditions, other courts are available for lessons. During tennis playing by YITC members, please do not enter, cross the courts where YITC members use.
- <c> Please join the pre-exercise stretching before the lesson in order to prevent from an injury accident. If you would come late for the lesson, please do your stretching exercise by oneself for about 5 minutes.
- <d> The coaches take a first aid action against the injury accident during the lesson. Please contact the coaches soon after your injury accident. YITC applies the accident insurance which YITC takes out against the injury accident. However, it indemnifies and holds YITC harmless from the injury accident outside the coverage of the accident insurance.
- <e> Cancellation of lessons due to bad weather, court conditions shall be decided an hour before the lesson. Please confirm it with the hot message on the YITC home page, contact the YITC office (045-681-9528: telephone available at 9:00 a.m. through 4:30 p.m.) or Chief coach Mr. Harada (080-3120-5130). Rain prior to the day of the lesson might cause cancellation of the lesson.
- <f> If the lesson hours would achieve more than 2/3 of the regular lesson hours in case of rain, we assume that the lesson is completed.
- <g> In case of cancellation of lessons due to rain, etc., the private lesson is cancelled, meanwhile the lesson ticket of the Adult class automatically moves to the next week.
- <h> Students must follow the instruction by the coach during the lesson. If a student would give an impropriety language and behavior to the coach and / or other students which makes problems against operation of the lesson, such student can not continue the lesson.

### [2] Use of the clubhouse

- <a> Students can freely drink the pot of water and the barley tea prepared by the kitchen

staff. Students can order the food & drink menu provided by the kitchen with the food tickets (3,000 yen) sold by the office.

- <b> Your belongings must be brought to the court side. YITC is not responsible for any theft, loss and damage occurring on the YITC premises.
- <c> YITC has no parking lot. The public parking lot in Yamate park is available. Please do not illegally park near YITC.

## **Guidance for the Adult classes**

### **[1] Switching the lesson, absence of the lesson**

- <a> Each class has a switching the lesson system respectively.
- <b> The notice of your absence and switching the lesson must reach the chief coach or the office until 4:00 p.m. of the previous day of the lesson.
- <c> As for reservation of switching the lesson, vacancy status of the class and the skill level of the applicant shall be confirmed in advance. Please contact Chief coach Mr. Harada as for reservation of switching the lesson.

Chief coach Mr. Harada: 080-3120-5130, yitc-s@i.softbank.jp

#### <i> Weekday / Saturday / Sunday classes:

4 lessons announced as absences in advance by a student in a course of 8 lessons are switchable to other classes except for the student's regular class. If you would switch your lesson to the game class, it would be required for you to pay the additional fee of 550 yen to the office prior to the lesson.

(Note) The due date of switching is the end of the next course of 8 lessons after the current course of 8 lessons which you absented. Even though you absent the 1st lesson or the 7th lesson in the current course, the due date of switching is at the time of the 8th lesson of the next course of 8 lessons.

In case of cancellation of lessons due to rain, it is not necessary for you to switch the lesson ticket to other classes because the lesson ticket automatically moves to the next week. However, in case of cancellation of lessons due to your private reason, you must switch the lesson ticket to other classes except for your regular class.

In case of resignation, the right of the switchable tickets shall be disappeared.

#### <ii> Game class including the Lady's Tournament class:

4 lessons announced as absences in advance by a student in a course of 8 lessons are switchable to other classes except for the student's regular class. The switchable lesson also can move to the next regular class upon your request. In

case of cancellation of lessons due to rain, the lesson ticket automatically moves to the next week.

(Note) The due date of switching is within 4 months after the 1st lesson. After 4 months, you can use the remainder of the switchable lessons with the additional fee of 1,100 yen. In such case, the final due date is one year after the 1st lesson. After the final due date, you lose all switchable lessons. For instance, if the date of the 1st lesson would be on March 10, the due date of switching would be on July 10.

## **[2] Trial lesson**

<a> A person who wants to take the first-time lesson can take a trial lesson with the following fees.

<b> Please pay your trial lesson fee to the office after your lesson.

Trial lesson fee

Weekday / Saturday / Sunday classes: 3,300 yen

Game classes: 3,850 yen

Lady's Tournament class: 3,850 yen

## **[3] Additional lesson**

<a> The current tennis school student can take a lesson of the desired class other than his/her regular class. In such case, the student must confirm the status of vacancy of the class to the coach and make his/her reservation, pay the lesson fee to the office (the same amount as those of the trial lessons) prior to the additional lesson on the day.

## **[4] Spot lesson**

<a> Though a course of 8 lessons is normally requested to any students in principle, a student can take a spot lesson in consultation with the coach in charge. In such case, the student does not belong to any classes. The maximum times of spot lessons for the same student is 4 times per year. If the student would want to take more than 5 lessons, he/she would be requested to take a normal enrollment procedure for the regular class.

Spot lesson fee

Weekday / Saturday / Sunday classes: 4,400 yen

Game classes: 4,950 yen

Lady's Tournament class: 4,950 yen

**[5] To continue the regular class**

<a> The priority procedure to continue the regular class can be accepted in the 5th week after your 1st lesson. If you would continue your regular class, please remit the amount of the 8 lessons fee to the following designated bank account until the 7th week after your 1st lesson. Otherwise, your name shall be deleted from the list of the regular class.

The Bank of Yokohama, Motomachi Branch

Savings Account: # 1496487

Account name: Yokohama International Tennis Community

<b> As the entrance fee shall be valid for 2 years after your resignation, it shall not be required the entrance fee when you will re-enter the school.

**Guidance for the Private lessons**

<a> Please contact chief coach Mr. Harada as for your private lesson reservation.

<b> Please pay your lesson fee in exact change to the office after your lesson.

<c> In case of cancellation due to your private reason, etc., please inform the office of your cancellation until 4:00 p.m. of the previous day of the lesson. Otherwise, YITC requests the same amount of the said lesson fee.

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